

LBG Career Center

Expert Internships – Building bridges between science and other sectors

Factsheet - internal

The LBG Career Center invites pre- and post- docs of the **Ludwig Boltzmann Institutes (LBI)** to apply for **10 Expert Internships** offered in cooperation with host organizations. Expert Internships are **2 months** (full-time) long and are with a self-chosen host organization **outside of academia** in Austria or the EU (from regional start-ups to public organizations to international corporations). The aim of these Expert Internships is to **promote intersectoral career development, mobility, and knowledge transfer**.



Key Facts

- **Requirements for Pre- and Post-Docs:** interest in intersectoral perspectives, employment at LBI for a minimum of 1 year at the time of application, application with current curriculum vitae and letter of motivation at the LBG Career Center (see "Application"), and release from current (research) activity
Key questions: *What has been my (career) path so far? Why do I want to do an Expert Internship? Why am I interested in the industry or organization X? What do I want to take with me? What do I want to contribute? How can I represent my LBI from an Expert Internship? How can my LBI benefit from my Expert Internship? Where do I see my future potential? Where do I see the added value of an Expert Internship?*
- **Requirements for Host Organization:** interest in intersectoral perspectives, definition of the concrete tasks or work areas and providing a mentor, cooperation with the LBG Career Center
Key Questions: *Why do we want to enable an Expert Internship? What do we expect from an Expert Internship? What can we offer? What can we win? How do we want to present our organization or department? Which department is particularly suitable for the participation of an external person?*
Experience: integration into a predetermined department of the Host Organization, networking with as many other departments and employees of the Host Organization as possible, preparation of an experience report (based on a template) and feedback discussion with the LBG Career Center, conclusion with a certificate from the LBG Career Center and the Host Organization

- **Guidance:** you will receive a mentor from the Host Organization during the Expert Internship and additional support from the LBG Career Center before and after the Expert Internship
- **Funding:** release from current (research) activity, cost assumption by the LBG Career Center (salary, return journey, accommodation and travel insurance, if applicable), no costs for the Host Organization
- **Goal and added value for the pre- and post-docs:** getting to know a potential employer outside academia, gaining skills to qualify yourself as a potential employee (expert or potential manager), networking and establishing contact with potential partners, knowledge transfer
- **Goal and added value for Host Organization:** getting to know a potential employee (highly qualified experts and managers with transferable skills), positioning as an attractive employer, networking and development of contacts to potential partners, knowledge transfer

Details: LBG Career Center's assumption of costs

- **Salary:** The salary agreed between the employer (LBG) and the employee in accordance to the service contract (full-time or part-time) will continue to be paid during the Expert Internship. The LBG Career Center pays the individual salary costs of the employee (gross monthly salary, incl. employer's levy and proportional special payments) and refunds these to the respective LBI. The employment relation and thus also the social and accident insurance of the employee remains at the LBI during the Expert Internship.
- **Outward and return journey, accommodation, and travel insurance:** The LBG Career Center pays for the costs associated with the outward and return journey, for the accommodation, as well as travel insurance (of max. of 66 days, up to max. €600) in the context of the Expert Internship. The costs for the outward and return journey (flight economy class, train journey 2nd class) are covered up to a total of max. €500. Accommodation costs are covered up to a maximum of €90 per night in Austria (and up to a maximum of €150 in other European countries) for a maximum of 66 days. Costs more than the above amounts (travel costs at the place of employment, daily costs, etc.) shall be paid by the employee. The outward and return journey as well as the accommodation are to be organized or booked by the employee herself/himself. The costs are refunded by the LBG Career Center after transmission of the cost statement, the cost reimbursement form, and the original receipts are sent to the LBG Career Center (latest 1 month after completion of the Expert Internship).

Previous Examples

Since 2018, pre- and post-docs have successfully completed Expert Internships at the following **host organizations**, among others: Amgen, Bildungshaus Schloss St. Martin, Boehringer Ingelheim, CNSystems, DLG e.V., Horizont3000, Climate-KIC Holding B.V., nFrames, Novartis, Pfizer, Rechnungshof, Roche Diagnostics, Steiermärkische Landesregierung, Takeda, Teach for Austria, and many more. You can find out more from the experience reports on our website cc.lbg.ac.at.

Many other organizations are possible!

Contact

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