Submission form LExA

# Information about the nominee and who nominates

|  |  |
| --- | --- |
| **About the nominee** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Gender (m/f/d) |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Leadership experience (in years) |  |
| Leadership responsibility:  Nr. of team members |  |
| **Who nominates** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Relationship to the nominee (colleague, team member, superior, self- nomination) |  |
| **Who nominates (in case of more than one nominating person)** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Relationship to the nominee (e.g. team member) |  |
| **Who nominates (in case of more than one nominating person)** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Relationship to the nominee (e.g. team member) |  |
|  |  |
| **Who is reference Nr. 1 (in case of self- nomination)?** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Relationship to the nominee |  |
| **Who is reference Nr. 2 (in case of self- nomination)?** | |
| Name and Academic Title(s) |  |
| Position title |  |
| Organisation |  |
| Department |  |
| Address |  |
| Telephone |  |
| Email |  |
| Relationship to the nominee |  |

# Nomination

## Criteria

We are looking for inspiring leadership personalities with a vision who proactively fulfill their responsibilities as mentor, role model and coach for their team (and other stakeholders).

Candidates have a positive impact on their team members so that they can focus on their respective strengths and develop their full potential.

How does this show?

* Candidate is a **role model** for others and exhibits a high level of professionalism and integrity
* Candidate has a **clear vision** and makes it understandable to team members how their work meaningfully relates to the mission, vision, and purpose of the university/institution
* Candidate **inspires** others to work collaboratively and creatively to advance the research mission.
* Candidate creates a work environment that **promotes equity and diversity**
* Candidate **focuses on his:her strengths** and those of co-workers and supports them to continue to build on them and bring them specifically to their work.
* Candidate strives to form **positive relationships** with staff:in/colleagues:in, other hierarchies and stakeholders to promote engagement, collaboration and knowledge sharing.
* Candidate **is accessible** to his/her team and creates an environment of trust where employees are encouraged to show ownership and initiative and are not afraid to make mistakes.
* Candidate fulfills his/her coaching and mentoring role and **supports employees** in their career development and in building sustainable professional networks.

## Description of the Leadership skills of the nominee

* Please describe the nominee (his:her behaviour, values, attitude etc.) in a **story telling** way **vividly** and **comprehensively**, giving **specific examples** (regarding everyday life, conflict situations, innovative ideas/ processes, measures, etc.).
* **Why** do you consider the nominee to be a leader with exemplary and innovative leadership skills?
* **What** does the nominee do to successfully handle leadership challenges and **how** does he:she do it?
* **Which difference** does the nominee´s leadership style make for the research team and for the research performance and why?
* Please refer to the **criteria above** wherever possible.
* Approx. **2-4 pages (max. 13.000 characters incl. spaces**).
* The nomination should contain sufficient information so that no additional research is required

|  |
| --- |
|  |

|  |
| --- |
|  |